

McKENZIE WATERSHED COUNCIL 2005 WORK PLAN

This Work Plan is expected to help guide Council activities through September 2005. The Work Plan is organized into 7 different areas which include: Organizational, Fish and Wildlife, Water Quality, Recreation, Human Habitat, Education and Public Outreach. The Work Plan may be modified and priorities determined by the Council's Executive Committee as the need arise during the year. The following acronyms are used throughout the document: Board of Directors (Friends of the McKenzie Watershed); DEQ (Oregon Department of Environmental Quality); LCOG (Lane Council of Governments); LM (Local Match), MWP (Mohawk Watershed Partnership); OWEB (Oregon Watershed Enhancement Board); Partners (MWC Partner Organization Representatives); and WQ (Water Quality); and Partners (MWC Partner Organization Representatives).

1. ORGANIZATIONAL OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
1.1 Collaborative information sharing	Annual River trip for Partners, Staff, local legislators and Governor's Natural Resource Staff	1 day – September 2005	Staff	Council Activities (LM), Council Coordinator Salary & Administration Fund
1.2 MWC transitioned to non-profit corporation	Work with David Atkin and Board of Directors to finalize non-profit corporation transition	Complete by January 05	Board of Directors, Business Plan Committee, Executive Committee & Council Coordinator	Council Coordinator Salary & Administration Fund
1.3 County aware of MWC progress	Conduct briefing to County Commissioners	As BCC schedule permits (Contact Peter Thurston)	Executive Committee, Council Coordinator & County Commissioner	Council Coordinator Salary & Administration Fund
1.4 Continue to build on relationship and success with Mohawk Watershed Partnership	Assist Mohawk Watershed Partnership (MWP) in watershed coordination, outreach, funding, education, and project implementation	On-going	Staff	Projects Coordinator Salary, Council Coordinator Salary, MWP Coordination & Administration Fund
1.5 Continue coordination of Confluence Steering Committee	<ul style="list-style-type: none"> • Convene Confluence Steering Committee (at least three meetings) • Develop at least two projects for 06 implementation 	<ul style="list-style-type: none"> • March 05 • June 05 (as funding allows) 	Confluence Coordinator & Projects Coordinator	Confluence Steering Committee Process, Projects Coordinator Salary, Administration Fund & Bella Vista Foundation
1.6 Integration with Willamette Basin activities	Attend Willamette Coordinators meetings	On-going	Council Coordinator	Council Coordinator Salary & Administration Fund
1.7 Increased funding for Council programs	<ul style="list-style-type: none"> • Grant submittals • Develop and adopt fundraising ideas 	<ul style="list-style-type: none"> • On-going • Develop three and initiate at least one additional fundraiser in 05 	Staff & Board of Directors	Council Coordinator Salary & Administration Fund
1.8 Finalize Business Plan	<ul style="list-style-type: none"> • Work with Business Plan Committee to finalize MWC Business Plan • Adopt and form committees recommending in Business Plan 	Adopt by January 05	Business Plan Committee Council Coordinator & Partners	Council Coordinator Salary, Administrative Assistant Salary & Administration Fund
1.9 Increase MWC	<ul style="list-style-type: none"> • Increase Partner participation 	On-going	Council Coordinator	Council Coordinator

organizational capacity	<ul style="list-style-type: none"> • Conduct biennial reviews of Partner responsibilities and membership roles • Provide nonprofit management training for Coordinator 			Salary
1.10 Maintain MWC momentum	<ul style="list-style-type: none"> • Convene regular meetings, email list serve, mailings, program progress reports, annual retreat, etc. • Annual Focus Watershed Accomplishments delivered to BPA 	<ul style="list-style-type: none"> • On-going • Monthly and Year End 	Council Coordinator	Council Coordinator Salary, Administrative Assistant Salary & Administration Fund
1.11 Office management	<ul style="list-style-type: none"> • Manage MWC budget, contracts, audits, and other fiscal matters via Cascade Pacific RC&D • Finalize MWC database and conduct regular updates • Fund core operating expenses • Continue transition to non-profit organization • Office maintenance 	On-going	Council Coordinator	Council Coordinator Salary, CPRCD Fiscal Management, Administrative Assistant Salary & Administration Fund
1.12 Legislators aware of MWC	<ul style="list-style-type: none"> • Promote watershed and MWC issues to members of Oregon Legislature • Remain current on legislative information • Schedule visits with local legislators • Schedule visit with Governor's Natural Resource Staff • Restoration Site Tours 	<ul style="list-style-type: none"> • On-going • At least 1 Site Tour/year 	Council Coordinator, Projects Coordinator & Partners	Council Coordinator Salary, Projects Coordinator Salary & Administration Fund
2. FISH & WILDLIFE OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
2.1 Continued prioritization and improvement of stream system passage	<ul style="list-style-type: none"> • Coordinate at least three stream passage projects • Coordinate continued prioritization and improvement of aquatic passage barriers 	As funded	Projects Coordinator & Technical Team	Projects Coordinator Salary, BLM & OWEB
2.2 Portions of watershed improved toward properly functioning condition	<ul style="list-style-type: none"> • Six habitat restoration projects initiated and/or maintained within the lower watershed • Five projects developed for 06 implementation • Confluence Steering Committee project development • Green Island fish and wildlife habitat restored (2 projects developed for 06) • Review aerial photographs of watershed 	As funded	Projects Coordinator, & Technical Team	Projects Coordinator Salary, OWEB & Bella Vista Foundation
2.3 Restoration projects successfully implemented, maintained and reported	Coordinated project management of all restoration projects	On-going	Projects Coordinator	Projects Coordinator Salary, Projects and Maintenance & OWEB
2.4 Watershed protection and restoration coordinated among diverse stakeholders	Information sharing among interest via Council meetings and other venue	On-going	Staff & Partner Organizations	Projects Coordinator Salary, Public Outreach (LM) & Administration Fund

2.5 GIS maps indicating project locations	Develop GIS maps indication project locations throughout the watershed	On-going	Staff & GIS Intern	Staff Salary & GIS Intern
2.6 Restoration project data easily retrieved, reported, and archived	Consistently update restoration project database	On-going	Projects Coordinator, Administrative Assistant	Projects Coordinator Salary & Administrative Assistant Salary
2.7 Update Action Plan for Fish, Wildlife and Water Quality	<ul style="list-style-type: none"> • Present Action Plan information to MWC • Review and revise Action Plan and incorporate recommendations into future MWC Work Plans 	Complete June 05	Council Coordinator, Projects Coordinator & Projects Committee	Council Coordinator & Projects Coordinator salaries
3. WATER QUALITY OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
3.1 Maintenance and improvement of water quality Continued review of monitoring efforts that will shape future monitoring efforts	Ambient Monitoring – Continue to collaboratively share mainstem ambient data	On-going	Partner Organizations, USGS, DEQ & Council Coordinator	Council Coordinator Salary
	Tier III Tributary Monitoring – Continue to collect and analyze tributary ambient water quality data	On-going	Staff & Partner Organizations	MWP Coordinator Salary & Education Coordinator Salary
	Tier IV Macroinvertebrate Monitoring – Continue to collect and analyze macroinvertebrate samples on mainstem and tributaries <ul style="list-style-type: none"> • Finalize Macroinvertebrate Monitoring Program (2005-2010) 	On-going <ul style="list-style-type: none"> • October 05 	Staff, Water Quality Committee & Partner Organizations	Council Coordinator Salary, MWP Coordinator Salary & Administration Fund
	<ul style="list-style-type: none"> • Convene MWC water quality committee • Convene Cedar Creek Working Group meetings 	<ul style="list-style-type: none"> • At least 3 times • As necessary 	Council Coordinator	Council Coordinator Salary & Administration Fund
	Help coordinate EWEB’s Drinking Water Source Protection Program	On-going	EWEB & Education Coordinator	EWEB
3.2 Water quality data exchanged with agencies and landowners	<ul style="list-style-type: none"> • Disseminate water quality data to agencies and landowners • Compile water quality/restoration database, analyze, and track via Benchmarks • Hire contractor for Water Quality Management • Apply for funds 	<ul style="list-style-type: none"> • On-going via website • On-going • As funding becomes available • On-going 	<ul style="list-style-type: none"> • Staff • Staff • Council Coordinator & Executive Committee • Council Coordinator 	Council Coordinator Salary, Administrative Assistant Salary, GIS Intern & Administration Fund
3.3 Develop TMDL-required Designated Management Agency’s (DMA’s) Implementation Plans	Work with DEQ, LCOG and WQ Committee to assist DMA’s develop implementation plans required under the Willamette TMDL	Work with LCOG	Council Coordinator, DEQ, LCOG & WQ Committee	Council Coordinator Salary & Administration Fund
3.4 GIS maps indicating water quality sampling locations	Develop GIS maps indication water quality sampling locations throughout the watershed	On-going	Staff & GIS Intern	Staff Salary & GIS Intern

3.5 Continued restoration project management	<ul style="list-style-type: none"> • Monitor and maintain completed restoration projects, enlist support from service learning programs, local schools and local organizations • Seek funding for Volunteer Coordinator to increase monitoring efforts 	On-going	Education Manager & Projects Coordinator	Education Coordinator Salary, Projects Coordinator Salary, MWP Coordination & Projects and Maintenance
4. RECREATION OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
4.1 Boat landing maintenance and improvement	<ul style="list-style-type: none"> • Continue to engage and support McKenzie River Cooperative Maintenance Partnership (MRCMP) • Research potential acquisition of additional boat landing sites • Discuss and address safety issues 	On-going	Council Coordinator & Partner Organizations	Council Activities (LM) & Council Coordinator Salary
4.2 River etiquette education	Produce and distribute river etiquette education materials	Complete May 05, pending funding	Council Coordinator & Maintenance Committee	Council Coordinator Salary
4.3 Decrease unlawful behavior at recreation sites	Continue to engage and support Security Partnership	On-going	MRCMP and Coordinator	Council Activities (LM) & Council Coordinator Salary
4.4 Update Action Plan for Recreation	<ul style="list-style-type: none"> • Present Action Plan information to MWC • Review and revise Action Plan and incorporate recommendations into future MWC Work Plans 	Complete June 05	Council Coordinator	Council Coordinator Salary
5. HUMAN HABITAT OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
5.1 Hazardous materials disposed of properly	Household Hazardous Waste Roundup Day	Complete November 05	Coordinator & interested Partner Organizations	Council Coordinator Salary, Administrative Fund & Public Outreach (LM)
5.2 Increase MWC involvement with Human Habitat issues	<ul style="list-style-type: none"> • Provide a review of the Lane County Riparian Ordinance 	Complete August 05	Council Coordinator	Council Coordinator Salary
5.3 Update Action Plan for Human Habitat	<ul style="list-style-type: none"> • Present Action Plan information to MWC • Review and revise Action Plan and incorporate recommendations into future MWC Work Plans 	Complete June 05	Council Coordinator	Council Coordinator Salary
6. EDUCATION OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
6.1 Teachers, students, and non-formal educators have tools and training to implement educational watershed-related activities	<ul style="list-style-type: none"> • Continue to provide water quality education and guidance to K-12 students and teachers • Utilize and train volunteers to give “Salmon Picnic” and other presentations • Update education section of MWC website 	On-going per funding	Education Coordinator & interested Partners	Education Coordinator Salary

	<ul style="list-style-type: none"> • Deliver natural resource professionals into local schools • Provide watershed instruction & resources to local schools 			
6.2 Utilize students and residents for volunteer water quality monitoring projects	Ensure projects are meeting desired outcomes	On-going	Education Coordinator	Pending outside funding
6.3 MWC presence and integration at community events	<ul style="list-style-type: none"> • Maintain information booths at Leaburg Fair, Free Fishing Day and Walterville Fair • Participate in Salmon Watch and Forest Field Days 	On-going	Education Coordinator, Education Committee & interested Partners	Education Coordinator Salary
6.4 Help develop future watershed professionals	Continue scholarship program for McKenzie, Mohawk, Springfield, and Thurston high schools for student(s) advancing into natural resource profession by raising funding sources.	Money raised by May 05 Scholarship awarded June 05	Staff, Education Committee & Parents	Local Match
6.5 Provide environmental education providers with necessary resources to promote and implement natural resource education	Continued participation of Upper Willamette Environmental Education Providers Network	On-going	Education Coordinator & interested Partners	Pending outside funding sources
6.6 Links field trip experience to elementary science kit curriculum	<ul style="list-style-type: none"> • Conduct field trips at McGowan Creek Education Site for at least four schools 	On-going	Education Coordinator & WELL/WET Program Staff	Bureau of Land Management
6.7 Education program maintenance	Submit at least 2 grants for comprehensive funding	Grant submittal by May 05	Education Manager & Council Coordinator	Education Coordinator Salary & Council Coordinator Salary
7. PUBLIC OUTREACH OBJECTIVES	TASK	TASK DURATION	LEAD	FUNDING SOURCE
7.1 MWC community outreach	<ul style="list-style-type: none"> • Continued support of McKenzie Arts Forum, Friends of Hatchery and other local organizations • Share information with community (at least one community workshop; e.g., invasive species) • Include community members in MWC Committees 	<ul style="list-style-type: none"> • On-going • March 05 	Education Manager, Council Coordinator & interested Partners	Council Coordinator Salary, Administration Fund, Council Activities (LM) & Ferguson Foundation
7.2 Improve citizen awareness of MWC activities	<ul style="list-style-type: none"> • Attend meetings of community groups and others to share MWC information • Look for collaborative opportunities • Increase public relations and media outreach 	On-going	Staff & interested Partner Organizations	Staff Salaries, Administrative Fund & Public Outreach (LM)
7.3 MWC Events	<ul style="list-style-type: none"> • ODOT Adopt-HWY cleanup • Down-by-the-Riverside • Annual River Cleanup 	<ul style="list-style-type: none"> • 2 days/year • 1 day/May 05 • 1 day/June 05 	Council Coordinator & Partners	Council Coordinator Salary, Administration Fund, Council Activities (LM) & Public Outreach

				(LM)
7.4 Citizen awareness of MWC activities	<ul style="list-style-type: none"> • MWC newsletter (3 volumes) • Web updates • Monthly MRR column & 4 MWP Newsletters • Consider McKenzie Watershed Projects Open House 	<ul style="list-style-type: none"> • On-going • On-going • Monthly • Spring 05 	Staff & Executive Committee	Council Coordinator Salary, MWP Coordination, Public Outreach (both BPA & LM), Administration Fund, & Administrative Assistant Salary
7.5 Community recognition for best watershed practices	<ul style="list-style-type: none"> • Executive Committee develop criteria for awards, MWC approves nominations • Present awards to business and resident organizations 	Annually	Coordinator, Executive Committee/Board of Directors & Partners	Council Coordinator Salary
7.6 MWC Sub-watershed formation	Convene community meetings in order to develop sub-watershed groups (e.g., Cedar Creek)	On-going	Council Coordinator	Council Coordinator Salary & Administration Fund
7.7 Residents and watershed users informed of MW conditions and of MWC activities	Conduct targeted outreach to local media with watershed related stories	On-going	Council Coordinator	Council Coordinator Salary, Administration Fund & Public Outreach (LM)