



**MCKENZIE WATERSHED COUNCIL
ANNUAL RETREAT
AGENDA
October 11, 2018**

**Bob Keefer Center
250 S 32nd St, Springfield, OR 97478
Heron Room
9:30 a.m. to 3:00 p.m.**

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| Welcome and morning snacks and coffee | 9:00 am |
| A. Introductions, Approve Agenda | 9:30 am |
| B. Public Comments | 9:35 am |
| C. Approve September Meeting Minutes
<i>Action Requested: Approve 9/13/18 meeting minutes
(Attachment)</i> | 9:40 am |
| D. Partner Announcements | 9:45 am |
| E. Willamalane Programs, Priorities and Partnership Opportunities
Eric Adams, Willamalane Planning, Parks & Facilities Director | 10:15 am |
| F. Break | 11:00 am |
| G. 2017-19 Biennial Work Plan
<i>Information only: Brief review of 2018 activities and identify 2019 additions
(Attachment)</i> | 11:10 am |
| LUNCH BREAK
(Catered lunch – please RSVP) | 12:00 pm |
| H. FY 2019 (October 2018 – September 2019)
<i>Action Requested: Approve FY2019 Budget
(Attachment)</i> | 12:45 pm |
| I. OWEB Council Self Evaluation
<i>Action requested: Complete OWEB Organization Assessment Tool
(Attachments)</i> | 1:00 pm |
| J. Meeting Schedule and Topics for 2018
<i>Action requested: Suggestions for meeting 2019 meeting topics and speakers
(Attachment)</i> | 2:30 pm |
| K. Closing Comments and Adjourn | 3:00 pm |

Next Meeting: November 9, UO Museum of Natural and Cultural History 1680 E 15th Ave

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PUBLIC COMMENT PROCEDURES MCKENZIE WATERSHED COUNCIL

Adopted February 14, 2013

A general public comment period of at least ten minutes will be placed on each agenda at the beginning of the meeting. During this session, testimony is allowed on any matter relevant to the Council's mission. The facilitator shall determine relevance. The time limit for comments is three minutes, which can be reduced at the discretion of the facilitator. The facilitator also may allow public comment or questions on specific agenda items as they are addressed, with a three-minute time limit. The facilitator has the discretion to end public testimony if needed to make sure the Council completes its business.

Before members of the public may provide comments, first they must be recognized by the facilitator. Individuals should raise their hands to be recognized and provide their names and the organizations they represent, if any. The Council will require speakers to fill out a public comment card identifying themselves and the topic they wish to address.

Each agenda should include a statement describing these public comment procedures.

COUNCIL MISSION STATEMENT

To foster better stewardship of McKenzie River watershed resources, deal with issues in advance of resource degradation, and ensure sustainable watershed health, functions and uses. The Council will accomplish its mission through fostering voluntary partnerships, collaboration and public awareness.

MEETING AGREEMENTS

- Honor the agenda or modify by agreement
- Candid and constructive conversation
- Ask questions for clarification and understanding
- Monitor speaking time
- Focus on problems (issues) not people
- Avoid sidebar conversations
- Listen carefully to each other; focus on content not style

ROLE OF THE FACILITATOR

- Use meeting agreements for guidance
- Refrain from contributing your own ideas (if you feel strongly about providing an opinion on a certain issue, pass the gavel temporarily to another Exec. member)
- Keep group's attention focused on agenda items
- Make sure everyone has a chance to participate
- Maintain agreed upon time schedule
- Summarize to move from one topic to another (but don't try to bias what was just decided by the council)
- Coming to consensus:
 - Highlight where participants agree
 - Identify areas of disagreement
 - Develop plan for achieving consensus